

**Wrightstown Board of Education Meeting
Wednesday, October 20, 2021 at 6:00 p.m.
High School Library**

Minutes

1. Opening of Meeting:

- A. Call to Order
- B. Pledge of Allegiance

Nicole Gerend called the meeting to order at 6:00 p.m.

Board Members Present: Maggie Boland, Joie Cunningham, Laurie De Cleene, Nicole Gerend, Sarah Hock, Tiffany Van Vreede

2. Oath of Office

Newly appointed Board Member, Maggie Boland, took the Official Oath of Office.

3. Student Achievement: Time Capsule from 1999-2000

Buboltz shared a video of the Time Capsule reveal from Wrightstown High School and the 1999-2000 school year, which included several documents, film pictures and a yearbook from that time period.

4. Open Forum for Public Comment

Community members: Dan Schmidt, Renee Vandenberg, Mike Pakanich, Jeff Nelson, Brad Voltmer and Jessica Vande Walle shared their concerns regarding transgender use of the bathrooms at the high school, safe space stickers, providing lesson plans online during quarantine, and reburial of the items from the time capsule for a future date.

5. Approve Board of Education Minutes

Hock made a motion to approve the September 15, 2021, regular session minutes. Seconded by De Cleene. Motion carried.

6. Personnel

Van Vreede made a motion to approve the additions of Adriana Barajas-School Nutrition Assistant and Kathleen Mogensen-Student Services Administrative Assistant and the resignation of Brenda Brick-Student Services Administrative Assistant. Seconded by Hock. Motion carried.

7. Board Member Vacancy

Vice President, Nicole Gerend, reviewed the #1310 Board Member Vacancy policy. The Board cast two ballots. After discussion, Nicole Gerend declared a deadlock and a random draw was completed, as per the policy. Tom Gerrits was appointed to the vacancy created when Mike Van Eperen resigned from the Board.

8. Approve Policy Review

Cunningham made a motion to approve reviewed policies #4530 Homeless Students, #7510 Transporting Students in Private Vehicles, and #8410 Recognition of Public Gifts. Seconded by De Cleene. Motion carried.

9. Policy Approval

Hock made a motion to approve policy #4230 Senior Release Privileges. Seconded by Boland.

10. Approve Job Description Review/Revisions

De Cleene made a motion to approve job description revision of #5070 IT Director and review of #5170 Network Specialist. Seconded by Van Vreede.

11. Tax Levy & Final Budget Adjustments

Cunningham made a motion to set the 2021 General Fund Tax Levy of \$3,997,792.00, the Debt Service Levy of \$3,675,000.00, the Community Service Levy at \$150,000.00 for a total 2021 Tax Levy, as required by statute by November 6, at \$7,822,792.00 and the 2021-22 Operational Budget at \$15,367,196.00, the Debt Service Budget at \$3,675,500.00 and the Community Service Budget at \$175,000.00. Seconded by Boland. Motion carried.

12. Finance

A. Cunningham made a motion to approve the payment of the October 2021 General Fund Bills Listing, check #1061294 through #1061461 for the total of \$805,693.46, the October 2021 Building Fund Bills Listing, check #3153 through check #3154 for a total of \$3,307,087.31, and the September 2021 Receipts of \$1,465,912.52. Seconded by Hock. Motion carried.

B. Finance Report by Dan Storch

- No increase in revenue limit
- Curriculum purchases for English learning students
- Food Service challenges with supply chain shortages
- Transportation struggles with driver shortages
- Received ESSER grants from providing in person learning last year

13. Administrative and Board Reports:

Carla Buboltz's report included:

- Completed new board member orientation, and new staff member breakfast
- Working on open enrollment for staff insurance renewal
- Board of Education workshop will be held November 5 & 6
- November 9 meeting with the village board and tour of the 2nd story of WES
- Board member reorganization will take place at the November board meeting.

Administrative Reports:

Sarah Nelson reported on:

- Completed first official data meeting to identify students needing additional support in reading/math.
- Successful monthly collaboration meetings with grade level teams
- Parent-Teacher conferences participation was offered in person or virtual with high attendance, along with a book fair. Recognized parent network for organizing this event.
- Recognizing students with monthly character traits selected by staff and awarding them with a certificate and call home

Scott Thompson reported on:

- Parent-Teacher conferences participation was offered in person or virtual with high attendance.
- One Act sectional next week Friday at UWGB
- History Department planning a trip to Washington DC in June for grades 10-12
- Met with NWTC to review course agreements and discuss new options
- Meeting with AP students and order AP exams

Craig Haese reported on:

- Most Fall athletic teams completed their season making it to the WIAA playoffs.
- Danielle Bruecker qualified for State placing 12th in Girl's Golf.

- Soccer Team will open WIAA playoffs
- Football team hosting in Level 1 of the WIAA Playoffs
- Cross Country will compete in the WIAA Sub sectional meet in Kiel
- Wellness Center numbers are increasing along with added classes.
- In partnership with Bellin, Roland Schmidt will offer Injury Consults to our Wellness Center members.

Caroline Mihalski reported on:

- Youth Risk Behavior Survey completed for grades 6 through 12
- Recognized Special Ed department for working on Special Ed Self-Assessment
- Recognized Katie Meisner, Maranda Mueller, and Juana Garcia-Castro for working to support our students
- Meeting with staff on Student Learning Objectives they set for the school year
- Recognized Lisa Van Dyke, Jennifer Barnes, and all leaders/volunteers for our 2nd Annual Color Blaze Run

Bob Caelwaerts reported included:

- WMS hosted successful annual flu clinic on October 19th
- Conducting B.E.S.T screenings this fall, which are an effort to identify students facing social/emotional challenges.
- WMS library is conducting book themed pumpkin creation contest. Recognized Rose Heimmermann for organizing the event.
- Parent-Teacher conferences participation was offered in person or virtual with high attendance.

Jason Nelson reported on construction and fall/winter grounds maintenance.

A. Facilities Update

- Middle School painting, ceilings, and cabinets being completed with a tentative move in date set in February.
- STEM lab design in the works, with a pre-purchase of tech equipment
- Outside work being done at WES with a tentative early March move in date

B. Fall 2021 Update

- Because of adherence to protocols in place, Buboltz recognized families and administration for low COVID cases.
- Specific classes were required to wear facemasks due to COVID outbreaks and to keep COVID cases under control

C. Meeting Summary

Nicole Gerend gave updates for next month's meeting:

- Email response to members inquiries during open forum
- Tom will complete Oath of Office at November board meeting

14. Adjournment

Motion by Hock to adjourn meeting at 7:35 p.m. Seconded by De Cleene. Motion carried.

Joie Cunningham, Board Clerk